









Dear Friend of Housing Rights,















Housing Rights, Inc. would like to offer your organization our assistance in dealing with housing problems that your clients might have. We offer services which address tenant/landlord conflicts. We provide mediation, housing counseling and investigation of discrimination. We encourage you to call us if you have any questions. We are available to conduct workshops for your clients and/or staff. We also find great value in participating in what we call mutual in-service meetings where our staff and your staff get together to share our work and discuss how we might work together and/or improve how we work together. Please call us if you would like to schedule a workshop or meeting.

We are also making available our outreach material. Below is a description of that material. If any of this material would be of use to you or your clients please let us know. You may use this form. Please write the name of your organization and the contact person below.

To order copies of our material free of charge please indicate on this form and mail or fax back to us. Our fax number is 510-548-5805. Be sure to include your contact information.

**Housing Rights, Inc.  
Outreach Materials for Housing Counseling Services**

Document	Title	Description	Amount Requested
	Service Brochure	Intended for potential clients. Provides a description of our housing counseling services.	
	Same in Spanish		
	Same in Chinese		
	Same in Vietnamese		
	Opening Doors for Everyone	Provides more detail about housing discrimination from tenant's perspective. Tabloid size paper folded twice.	
	Same in Spanish		

	Same in Chinese		
	What Every Landlord Should Know	Provided more detail about housing discrimination from a Landlord's perspective. Recommended for Tenants too. Tabloid size paper folded twice.	
	Same in Spanish		
	Same in Chinese		
	Rights and Responsibilities of tenants.	Tenants' Rights and Responsibilities OR "How to Maintain a Good Relationship with your Landlord". Letter size paper folded in half.	
	Same in Spanish		
	Same in Chinese		
	Renters Logbook	Full size bound packet which directs tenants to record all interactions with their landlord. Envelope enclosed for lease, etc. Free to clients. 1 free copy, others \$5 for agencies.	
	Same in Spanish		
	Same in Chinese		
	Flyers	Come in many languages on a variety of colored paper. Have our phone number on them. Indicate languages.	
	Tips for CBO's	Laminated sheet to pin up above a desk. Provides some ideas for staff of CBO's to share with their clients on preparing to call an agency like ours.	
	Public Official Tips	Laminated sheet to pin up by phone of public official's office or other public office to remind staff to refer housing complaints to us.	
	Landlord Recourses	List of resources for landlords.	